**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**November 18, 2021**

Present: Irmscher (2024), Fiegen (2022), Foli (2024), Loder (2022), Lyle (2022), Mitchell (2024), Sramek (2024)

Absent:

Other: Patrick McGinnity, Richard Speck, Kevin Boyle, Narhyn Johnson

* **Meeting called to order by Irmscher at 5:03 pm.**
* **Changes or additions to agenda:**
	1. Mitchell added “Thank you cards” to new business
	2. Irmscher added Board committees to new business
* **Public Comment**:
	1. Update on Pools of Service project (broadband) from Kevin Boyle.
	2. Proposal from Narhyn Johnson to consult on interior design of the library space.
1. **Approval of Minutes**: Motion to approve minutes of the October 21st, 2021 Regular Meeting proposed by Lyle, Foli seconded—Motion carried
2. **Financial Report**: A motion to approve bills paid for October 2021 proposed by Sramek, Lyle seconded—Motion carried
3. **Director’s Report**: McGinnity went over the patron numbers for October. Still down, but the Halloween party was well attended, and was a successful collaboration with the school’s National Honor Society.
4. **Old Business**:
5. Library Endowment

McGinnity updated the Board on the donation status [$4200 received as of 11/19]. Sramek outlined further communications and marketing plans for the project.

1. **New Business:**
2. Board Officer Succession

Irmscher moved into Chairperson, leaving a vacancy for vice-chair. Foli nominated Loder to fill the role, Sramek seconded. Loder indicated her willingness to serve. Motion to elect Loder as vice-chair carried unanimously.

1. Library Director Succession Planning (discussion)

McGinnity indicated that he would be leaving his position in the coming year, more than likely before the summer season. He wanted to initiate a conversation about getting succession plans in place to make the transition easier on the Board and Staff, as well as the incoming director.

1. Thank you notes

Mitchell offered to use beautiful handmade cards from Haiti to thank donors to the songbird Garden.

1. Library Board committees

Irmscher suggested the Board establish some basic committees, including Fundraising, Marketing, Building/Grounds. Sramek and Lyle volunteered for the Fundraising and Marketing committees. It was agreed that the Board members would think how committees might help and discuss at the next meeting.

1. **Correspondence: None**
2. **Public Comment/General Comments**:
	1. Loder informed everyone that Pizza kits from the school fundraiser would be available the Friday following the meeting.

**Meeting adjourned 6:05 pm.**

Next regular meeting:

**5:00 pm, December 16th, 2021.**

-*Respectfully submitted by Patrick S. McGinnity, Director*