**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**February 18, 2021**

Present:  Foli (2024), Irmscher (2024), Lyle (2022), Mitchell (2024), Randall (2022), Sramek (2024)

Absent: Fiegen (2022), Tidmore (2022)

Other: Patrick McGinnity, Rick Speck

1. **Meeting called to order by Randall at 9:02 am.**
2. **Location Statements:**
   1. Becca Foli attending remotely from Beaver Island, MI
   2. Kim Mitchell attending remotely from Beaver Island, MI
   3. Erin Randall attending remotely from Beaver Island, MI
   4. Krys Lyle attending remotely from Beaver Island, MI
   5. Cheri Irmscher attending remotely from Beaver Island, MI
   6. Bob Sramek attending remotely from West Chicago, IL
   7. Patrick McGinnity attending remotely from Beaver Island, MI
   8. Rick Speck attending remotely from Beaver Island, MI
3. **Changes or additions to agenda:** None
4. **Public Comment**: None
5. **Approval of Minutes**: Sramek asked that the minutes be amended to show he was present. Motion to approve minutes (as amended) of the January 21st, 2021 regular meeting proposed by Irmscher, Sramek seconded—Roll Call:

Mitchell Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Sramek Aye

Fiegen (Absent)

Tidmore (Absent)

1. **Financial Report**: Discussion of financials and bills paid. A motion to approve bills paid for December 2020 proposed by Fiegen, Lyle seconded—Roll Call:

Mitchell Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Sramek Aye

Fiegen (Absent)

Tidmore (Absent)

1. **Old Business:**
2. Director’s Report:

McGinnity explained that the patron numbers remain at roughly 50% of last year. School groups are resuming this week, and we have begun sending boxes of books to classrooms for students to select from. It was decided that a column showing Overdrive circulation should be added to the report.

1. **New Business:**
2. Budget Process

McGinnity went over how the budget process has been conducted in the past. The budget committee, made up of the Director, the Treasurer, and the Bookkeeper, will meet in advance of the budget hearing, which typically corresponds with the March meeting. It was determined that the Board needed to elect a new Treasurer, as Smith had filled that role at the time of her resignation. After some discussion, a motion to nominate Mitchell to be Treasurer was proposed by Lyle, Irmscher seconded—Roll Call:

Mitchell (Abstain)

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Sramek Aye

Fiegen (Absent)

Tidmore (Absent)

Mitchell, McGinnity, and Speck will coordinate to set up a budget committee meeting. It was also decided that the regular meeting (and Budget Hearing) would be rescheduled for March 25th at 9:00 am, as Speck will be travelling on the third Thursday.

1. **Correspondence:** None
2. **Public Comment**: None

**Meeting adjourned 9:58 am**

Next meeting:

**9:00 am, March 25th, 2021.**

-*Respectfully submitted by Patrick S. McGinnity, Director*