**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**August 19, 2021**

Present: Behl (2022), Irmscher (2024), Fiegen (2022), Lyle (2022), Mitchell (2024), Randall (2022), Sramek (2024)

Absent: Foli (2024)

Other: Patrick McGinnity, Richard Speck

1. **Meeting called to order by Randall at 9:04 am.**
2. **Changes or additions to agenda:** Mitchell asked that a Book Club update be added to old business.
3. **Public Comment**: None

**Approval of Minutes**: Motion to approve minutes of the July 15th, 2021 Regular Meeting proposed by Fiegen, Irmscher seconded— Roll Call:

Behl Aye

Fiegen Aye

Foli (Absent)

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Sramek Aye

**Financial Report**: A motion to approve bills paid for June 2021 proposed by Lyle, Fiegen seconded— Roll Call:

Behl Aye

Fiegen Aye

Foli (Absent)

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Sramek Aye

1. **Director’s Report**: McGinnity went over the patron numbers for July 2021, noting that the new circulation and OPAC systems went live at the end of July, and that circulation numbers are not available because of the changeover. Otherwise, it was a busy month. The summer reading program has been quite popular, as well, among longer-term visitors especially.
2. **Old Business**:
	1. Caitlyn Boyle memorial update

Mitchell updated the Board on the Songbird garden: Mini library/birdhouse is completed and is being painted, tree removal and planting is complete. The family prefers not to have an opening ceremony or open house. McGinnity is working to secure donations to cover tree removal costs the Library has incurred but which had not been budgeted for.

* 1. Endowment discussion

There was a discussion of how the endowment would work, and what is required to open one. The CCCF requires $10K to start an endowment, but the balance must reach $25K within three years or it will be closed and the principal refunded. There was a discussion of how much to start with, and where the funds would come from. It was noted that the building fund which started out at $25K is now at $44K. Sramek offered to donate $1000 if the board starts the fund at $21K using $20K from the building fund (if possible). McGinnity will verify with CCCF is such a transfer is allowed [*The short answer is that it is*].

A motion to start the endowment at $21,000 with $20,000 from the BIDL Building Fund with CCCF and a $1000 private donation proposed by Fiegen, Sramek seconded— Roll Call:

Behl Aye

Fiegen Aye

Foli (Absent)

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Sramek Aye

1. **New Business:**
2. L-4029 (Millage Levy)

McGinnity explained that every year the board has to levy an amount against the total voted millage, and that typically the full amount is levied. For 2021 there is a “Headlee” Millage Reduction Fraction of .9909, meaning that is the maximum we can levy though 1.0000 is our voted-in amount. The reduction results in a decrease of funds by roughly $1000 compared to what was budgeted.

A motion to certify a millage levy of .9909 for December 1, 2021 proposed by Sramek, Fiegen seconded— Roll Call:

Behl Aye

Fiegen Aye

Foli (Absent)

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Sramek Aye

1. **Correspondence: None**
2. **Public Comment/General Comments**:

Behl notified the Board of the 2021 Festival of the Book in Harbor Springs. The school is working to set up author visits, and will coordinate with the Library.

Irmscher offered to look into the Chautauqua (sp.?) group in Petoskey for possibly getting author events.

**Meeting adjourned 9:45 am.**

Next regular meeting:

**5:00 pm, September 16th, 2021.**

-*Respectfully submitted by Patrick S. McGinnity, Director*