**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**Aug 15, 2019**

Present: Fiegen (2022), Lyle (2022), Mitchell (2020), Randall (2022), Rehkopf (2020), Smith (2020), Tidmore (2022)

Absent: Foli (2020)

Other: McGinnity, Speck

1. **Meeting called to order by Randall at 9:04 am.**
2. **Changes or additions to agenda:** Correct date of next meeting to Sept. 19th
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the July 18th, 2019 regular meeting as presented proposed by Fiegen, Lyle seconded—motion carried.
5. **Financial Report**: There was a discussion of the budget and the forecast, with a focus on the categories of Repairs & Maintenance, Building Supplies and capital outlay and the often confusing overlap between them. Capital Outlay is currently overbudget by $2500. It was agreed that what expenditures were included in that line for the current fiscal year should be looked at. There was also discussion of the restroom upgrades that were at one point slated to be the only capital project this year. A motion to approve bills paid for April 2019 proposed by Rehkopf, Smith seconded—motion carried.
6. **Director’s Report**: McGinnity briefed the board on the Library activity for July. Numbers are tracking close to last year, with the largest increase being in Youth patronage.
7. **Old Business**:
	1. Brouard thank you letter

McGinnity presented a draft of the letter. It was suggested that the letter pertaining to the sculputure donation be separated from the note of appreciation for Kathy’s years of work at the library, which could be presented along with a gift of some sort.

McGinnity also mentioned as a side note that employee reviews had been completed and that a 3% raise for all part time employees was being requested, as budgeted. He asked the board to discuss whether the director’s salary might require consideration for a 3% raise as well. The board decided in November 2018 not to do an annual evaluation if the policies did not require it. An alternative arrangement or schedule was not decided upon at that time, and no mention of salary increases between evaluations was noted in the minutes from that meeting.

1. **New Business:**
	1. August election results

McGinnity noted that the millage passed by a margin of 8 to 1: One hundred twenty-one Yes votes compared to fifteen No votes. The breakdown by township was 78-13 in Peaine Township and 43-2 in St. James Township.

* 1. Millage Levy 2019-2020 (L-4029)

McGinnity explained that levying the full .1000 mills would yield $116,210, just over four thousand dollars more than we received in tax revenue in the last fiscal year, do in part to property values increasing. While our total budgeted expenditures this year are roughly one thousand less than last year, we are still projecting a deficit, and so the board agreed that there was no reason to levy less than the maximum voted millage.

Motion to levy .1000 mills for the 2018/2019 fiscal year. proposed by Smith, Fiegen seconded—roll call vote:

 Fiegen - Aye

Lyle - Aye

Mitchell - Aye

Randall - Aye

Rehkopf – Aye

Smith – Aye

Tidmore – Aye

Motion carried. McGinnity will obtain the required signatures on the L-4029 and submit to the Charlevoix County Clerk and Equalization Department.

* 1. Board Update
		1. Neff Author Event – Aug. 22 at 7:00 pm
		2. Rededication of Sauvé Hemingway sculpture – August 30
		3. Ron Reikki (author and editor) in talks regarding an October event, possibly including additional authors or poets
		4. Summer reading wrap-up party Saturday August 17, at 3:00
1. **Correspondence: None**
2. **Public Comment**: **None**

**Meeting adjourned 9:58 am.**

Next regular meeting:

**9:00 am, September 19th, 2019.**

-*Respectfully submitted by Patrick S. McGinnity, Director*