**Beaver Island District Library Board of Trustees**

**Meeting Minutes**

**June 18th 2015**

Present: Lyle, Martin, Mitchell, Moore, Rehkopf, Tidmore, Welter

Absent: Jones

Other: McGinnity, Speck

1. Meeting called to order by Welter at 9:00 am.
2. **Public Comment**: None
3. **Approval of Minutes**: Motion to approve minutes proposed by Moore, Rehkopf seconded—motion carried.
4. **Financial Report**: Speck presented the May financials. Welter asked about the Insurance and Technology lines in the year to date budget, and Speck explained that those two categories look like they are over budget for the year only because the budget forecast was level loaded rather than having period expenses show up for the months they occur.

Motion to approve financials and bills paid for May proposed by Moore, Tidmore seconded—motion carried.

1. **Director’s Report**: Usage trending upward steadily, as is expected for spring. Numbers are up slightly over last year as well. CMU students have been coming in large groups to get cards.
2. **New Business**:
	1. **Director’s compensation review**: Speck provided the director’s current salary figure of $41,000. The budgeted increase of 3% would add $1230 to that amount, for a total of $42,230 per year. Motion to increase the director’s salary by 1250, from $41,000 to $42,250 (rounded up) retroactive to April 1st, 2015 proposed by Welter, Rehkopf seconded—motion carried.
	2. **Summer hours of operation:** McGinnity proposed expanding the hours for the summer to include two additional hours from 6 to 8 pm on Thursdays and an additional hour Saturday morning (opening at 11 instead of noon). He explained that adjusting the overlap of staff should allow the increase to be contained by the current budget. Motion to increase hours of operation by up to four hours at the discretion of the director proposed by Tidmore, Lyle seconded—motion carried.
	3. **Summer “engagement” plans:** McGinnity presented about library marketing plan for the summer, as well as summer programming plans (see attached).
	4. **Preschool Story Time:** Mitchell explained that due to a family issue, she will be unable to commit to a preschool story time for the summer, though she does plan to continue with the school story time in the fall, and resume the preschool story time at that point provided there are enough kids to justify it.
	5. **July Topics:** Moore proposed that we add a discussion of the initiatives that emerged from strategic planning, and assess where we currently are and we’re going.
3. **Public Comment**: None

Motion to adjourn proposed by Tidmore, seconded by Rehkopf—motion carried. Meeting adjourned 9:54 am.

*Next regular meeting: July 16th, 2015.*

-*Respectfully submitted by Patrick S. McGinnity, Director*