

Display and Donation

The purpose of this policy is to outline the policies and procedures by which the Beaver Island District Library (Library) will accept donated or loaned art, or commission pieces for display. Exhibitions of Art at the library promote cultural appreciation, increase visitation to the Library and further the Library's Mission. The library's goal is to offer a fresh and current collection which will be achieved through regular rotation.

DONATIONS

Gifts of Artwork

The Beaver Island District Library may receive offers of artwork for the public art collection. The potential donor shall present a proposal to the Library Director. In considering acceptance of works of art the Library Director will utilize the following criteria:

- Does the work further the overall identity of the facility and enhance the existing collection?
- Is the work of high quality?
- Is the work durable?
- Does the gift include a maintenance endowment, and provisions for lighting, security and insurance?
- Is there an appropriate location site available for the work?
- Is the offer of donation adequately documented? (as outlined below)
- Is the gift safe for public display?
- Are all legal issues addressed, including but not limited to the ability of the current legal owner to deliver unrestricted clear legal title together with all applicable copyrights, patents or other title rights in or to the item(s) without any limitations or conditions on the Library's ownership and the time and costs required to acquire the item(s)?

In some cases, the Library Director may elect to accept a gift for a specified loan period and thus it will not be formally accessioned. The following considerations will be made concerning the acceptance of loaned item(s):

- The condition of the item(s) and possibilities for damage to the item(s) to be loaned;
- The capabilities of the Library to handle, house and care for the loaned item(s);
- The agreement of the owner to bear the costs of the loan;
- The ability of the Library to obtain adequate insurance coverage for the loaned item(s) and agreement of the owner to bear the cost of insurance coverage;
- The time period and conditions of the loan.

The Library Board has no obligation to accept, display, or maintain any items donated to the Library. The Director has the right to determine what item(s) offered to it for public display will be accepted, displayed or maintained by the Library subject to final approval by the Library Board. Once an item is accepted, the Library shall be the sole owner of the donated item(s) and will have the right, in its sole and absolute discretion, except as limited by written title documents, to deaccession any donated item(s) without providing notice to or obtaining the consent of the donor.

Removal of Artwork from the Collection

Deaccessioning is the process for withdrawal of an artwork from public exhibition through storage, loan or disposal. Deaccessioning standards shall be such that they are applied after careful evaluation, and not because of changes in fashion and taste.

Criteria for Deaccessioning: An artwork may be considered for deaccession under the following conditions:

- The artwork has been damaged to the extent that repair is impractical or unfeasible, or the cost of repair or renovation is excessive in relation to the original cost of the work.
- The artwork is no longer appropriate for the site because of changes in use, character or design of the site
- The artwork endangers public safety.
- The artwork requires excessive maintenance or has faults of design or workmanship.
- The artwork is of inferior quality of other works in the collection, or is incompatible with the rest of the collection.
- The security and condition of the artwork cannot be reasonably guaranteed in the present site.
- There is not a suitable site for the artwork.
- The artwork has been stolen
- The Library wishes to replace the artwork with a work of more significance or appropriateness by the same artist.
- The artwork was purchased as a semi-permanent acquisition and the Library's predetermined period of obligation is terminated.

Resiting Artworks

The Library reserves the right to relocate or put in storage works of art without the written permission of the artist. The library's goal is to continually offer a fresh and current collection which will be achieved through regular rotation.

If a piece of artwork was commissioned and created for a specific site, the artist will be notified of the Library Director's decision to relocate the piece. If the alteration, modification or relocation should occur with the objection of the artist, the work will no longer be represented as the work of the Artist, if the artist should make such a request in writing.

LOANS

Temporary Exhibit Program

On occasion the Library Director may commission or accept temporary art exhibits by professional artists. The Library Director will establish guidelines for temporary art exhibits. The exhibits shall promote art, other cultural appreciation, and visitation to the Library. The exhibit shall be suitable for viewing in a public space and should be reflective of the Library and its mission. In general, no commercial activity will be associated with the exhibit unless it raises funds for the Library.

On occasion temporary displays of work by non-professional artists may be presented to the Library Director for approval. The Director is to be informed of the duration of the display and the manner in which the materials will be displayed. Great care is to be taken to insure the materials are displayed in a professional manner. The City of Lewiston does NOT insure art works displayed inside the library buildings during the time the item the art is on exhibit, in-transit or stored on library premises.

The Library does not serve as a sales agent for exhibited pieces. Exhibitors are encouraged to provide name, address and/or phone number for follow-up by interested viewers.