

Purpose and Goals

1. To guide the Library Director and librarians in the selection of materials and the Library Board of Trustees in evaluating the collection, and to inform the public of selection policies.
2. "Selection" refers to deciding to add or withdraw materials of any kind from the Library collection.
3. The goals are to maintain a well-balanced and broad collection of materials for information, reference, and research and to provide materials for the educational, cultural, recreational, technological informational needs of the community.

Responsibility

The responsibility for materials selection rests with the Library Director who operates objectively within the framework of policies determined by the Library Board of Trustees.

Principles

1. Basic to the policy is the Library Bill of Rights, as adopted by the American Library Association.
2. The Library is responsible for providing circulation, reference, and research materials for the general public and students. In some cases, a patron may be best served by referral to other sources or through interlibrary loan. Special collections may be maintained when indicated by the community needs.
3. Responsibility for children's borrowing choices rests with their parents or legal guardians.
4. Complaints about material will follow the written procedures adopted by the Beaver Island District Library Board.
5. Specific principles for selection include:
 - Contemporary significance or permanent value
 - Accuracy
 - Authority of author
 - Relation of work to existing collection
 - Price, format and ease of use
 - Scarcity of information in subject area
 - Popular demand
 - Representative sampling of experimental or short-lived materials.
6. Withdrawal of Material
 - Weeding is selection in reverse and enhances the reputation and reliability of the collection. Discarding or weeding of materials is the best and most economical utilization of space.

- Materials may be withdrawn on the basis of at least one of the following:
 - a. Condition - worn, damaged, or soiled items
 - b. Currency - materials containing obsolete or inaccurate information
 - c. Demand - items no longer used.

- 7. Purchase and retention of non-book materials are governed by the same principles applied to book purchase.