

Beaver Island District Library Board Meeting

15 December 2011

Present: Stambaugh, Gregg, Weirenga, Burton, Lyle, Lounsberry, Burton, Cruickshank, Moore

Absent: Ruis

Others: Joan and Don Vyse

Call to order at 4:30 by Stambaugh.

Additions to agenda: Banking transfer added to new business

Weirenga motion to accept minutes of October 20, 2011, seconded Gregg, passed

Financial Report: property taxes are just starting to come in. Balance will be better shortly. Everything is on track percentage wise. Motion to accept Gregg, seconded Lounsberry, passed

Librarian Report: Numbers going down as the winter progresses. Having school coming over on Monday's and on Thursday after school. We have a machine that will convert VHS to DVD once we get it figured out. We had to get a small television.

Patron Survey: Wait until spring to do this survey. Look over copies and take suggestions. Use neon color for survey as white is usually ignored. Volunteering would have to be outside projects, not inside.

Job Descriptions: Lounsberry states director and assistant are interchangeable while Burton sees them as different. Burton stated that 7, 8, 9 should remain in the description for the future. See attached. No decision, the board will look these samples over and discuss it more at the next meeting.

Book Fair: Burton is working with Newport and Reed. Talking about having it at the end of May. Scholastic sends a person. Both are excited about doing it. Freight cost/person cost/volunteers? Newport and Reed think that each teacher can take their classes through. Stambaugh suggested Burton talk to Lisa Gillespie as she has done the book fair before. We do not have a Scholastic account.

School Contacts: Right now K, 1, 2, 3 grades coming over. 45 minutes once a week. Not just story hour and not just an activity. Lure them into reading more. Activities are directed at the stories. Stambaugh asked M.G. to go to the school and read to them or do "book talks". Have kids explain to others about their favorite books. Would the board consider expanding this to one or two days a month going to the school? Ask kids what they want to read about. Literacy Club offered to supply books.

Ground Survey: Burrs and Chamberlain they have another survey to do which would help cut the costs so that's why we're waiting.

Term Limits and Bylaws: We have never followed recommendations for term limits. Stambaugh feels we should. Language should be put into our bylaws. It's recommended to be put into our bylaws.

Bank account transfer must be done so money won't simply go to the State of Michigan. It must be activated by March 31. Lounsberry motioned \$100 to be transferred from savings to checking, seconded by Lyle, passed.

Burton suggests collecting email addresses for news. We cannot give out email addresses due to Privacy Act. Add to survey? Do they want their email shared? We already do this on the website, facebook and the newspapers.

Correspondence: Gordy Heikka about snowplowing. We do not have to post plowing every year. Adam Anderson did our plowing last year and will for this year.

Public Comment: Joan Vyse compliments for an interesting meeting.

Kid's Sale: made \$110

Motion to adjourn by Gregg; seconded by Weirenga

Respectfully submitted,

Phyllis Moore